

## THE INDIAN SOCIETY FOR STUDY OF ANIMAL REPRODUCTION (ISSAR)

### Constitution

#### a. Name of the society

The name of the society shall be “The Indian society for study of Animal Reproduction” (ISSAR)

#### b. Objectives

The objectives of the society shall be

- a. To disseminate the knowledge and skills beneficial to the farmers in the field of animal reproduction
- b. To organize national/international symposium with a theme pertaining to the application of clinical skills and reproductive technologies
- c. To offer Fellow of ISSAR Award to the deserving life members of ISSAR
- d. To encourage life members of the society with awards and medals in the symposium based on the quality of research and clinical acumen
- e. To collect funds from government organization, NGOs, industrialist, philanthropists etc., to conduct ISSAR symposium and other related activities of ISSAR
- f. To offer Life Time Achievement Award to the retired life member of ISSAR to recognize his/her dedicated service in the field of animal reproduction
- g. To publish scientific journal biannually (2 issues per year) in the name of “The Indian Journal of Animal Reproduction (IJAR)”
- h. To run the society on no loss no profit basis in order to serve the scientist, teachers, stake holders, field veterinarians and farming community through improvement of livestock fertility by sharing of expertise among experts of animal reproduction across the globe.

#### c. Rules and regulations

##### ***Definition***

- a. The Indian Society for Study of Animal Reproduction includes life member (LM) engaged in teaching, research and extension activities. It includes theriogenologists, reproductive physiologists, pathologists, veterinary clinicians, field veterinarians, veterinary health science specialists,

veterinary production science specialists, Postgraduate students of animal reproduction and allied subjects and other scientists directly or indirectly involved in the field of animal reproduction with a basic degree in Veterinary and Animal husbandry

- b. The word society means “The Indian society for study of Animal Reproduction (ISSAR)”
- c. ISSAR means “ The Indian Society for Study of Animal Reproduction”
- d. LM means “Life Member” of the society
- e. CEC means “ Central Executive Committee of the ISSAR”
- f. SEC : State Executive Committee
- g. Main Chapter (ISSAR): It includes all the LM of the society and it is the general body
- h. Local State Chapter: It includes LM of a particular state
- i. No infringement to the 1st provision to section 2(15) of the Income Tax Act, 1961.
- j. No part of the income of the Society ensures, directly or indirectly, for the benefit of any person specified under section 13(3) of the Income Tax Act, 1961 & that no part of the income or property of the Society will ever be used or applied for the benefit of any person specified in section 13(3) of the Income Tax Act, 1961, duly signed by the Authorized Signatory and no violations of provisions of section 13(1) (c) of income tax.
- k. Society is compiling with all the requirements of any other Law, as are material for the purpose of achieving the objects as enumerated in the Trust deed / Memorandum / Articles of Association.
- l. The objects of the society are not commercial or with profit motive
- m. The objects of the society are not for the benefit of any particular caste, creed, religion or community.
- n. The beneficiaries of the society are a section of the public and not specific individuals and activities are restricted to India only.
- o. The society is irrevocable

- p. In the event of dissolution of Society, the funds/assets of the Society will be transferred only to some other Trust/ Society/ Non-Profit Company having similar objectives.
- q. The funds/ property of the Society will be used only for the objectives of the Society

**d. The society seal/emblem**

The society shall have a common seal/emblem as hereunder



**e. Membership**

- a. All the veterinarians who abide to the objectives of the society shall be eligible to become the members of the society
- b. The subscription for life member is a lump sum payment of Rs.1500/- + Rs.10 as registration fees and for foreign members: 100 US dollars. The subscription for each annual member is Rs.300/per annum.
- c. Only members will be admitted in the society
- d. A member shall be expelled temporarily or permanently from the society and have his/her name removed from the list of life member by the Central Executive Committee (CEC) with the approval of the general body if the individual
  - i) Intentionally done any act of omission liable to injure the credit and good nature of the society
  - or
  - ii) Acted against the interest of the society
- e. The above said LM shall be given 15 days notice by the Central Executive Committee (CEC) to expel him/her as thereby enable him/her to offer his/her explanation in writing which shall be placed before the general body of the society for consideration

- f. A member who has been expelled temporarily shall be eligible for re-admission to membership on a fresh application and payment of fees subject to the approval by the general body
- g. The life /annual membership fee may be revised from time to time as needed with the approval of the general body
- h. The life/annual membership enrollment may be made through the state chapter of the society. In such case 25% of the fee may be retained for the local state chapter and 75% of the fee amount shall be paid to the main chapter of the society
- i. The payment may be made in favor of Treasurer, ISSAR through online transfer, Demand Draft, multicity cheque or cash along with duly filled Membership registration form.
- j. ISSAR Membership form

***Application for Membership in the Indian Society for Study of Animal Reproduction (Reg. No. F5156/Mumbai)***

1.	Name and Address	:	
2.	Professional Qualification	:	
3.	Permanent Address	:	
4.	Address for Correspondence (with Pin code)	:	
5.	Mobile Number	:	1. 2.
6.	e mail ID	:	
7.	Membership is direct or through state chapter	:	
8.	If the application is through State Chapter, Recommended by and signature	:	
9.	Membership status	:	Annual/Life
10.	Details of membership fee (Cash/ DD/ Online/ Multicity Cheque)	:	

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Certified that I will abide by the rules and regulations of the ISSAR.

Signature of the applicant

**Note:**

- i) Life membership (LM) fees can be paid as Cash/ DD/ Online/ Multicity Cheque.
  - ii) If the Life membership enrollment is through State Chapter, the DD/Cheque should be drawn in favor of Treasurer, ISSAR ----- State Chapter ( Mention the name of the State) payable at ----- (Mention the name of the place where state chapter is functioning) e.g. Treasurer, ISSAR, Gujarat Chapter payable at Anand or Cash can be paid directly
  - iii) If the Life membership enrollment is direct the cheque/demand draft should be drawn in favour of Treasurer (ISSAR) payable at \_\_\_\_\_ (Mention the place of Treasurer where the account of the Society is operated)
- k. The Treasurer of ISSAR should issue receipt for the amount received with details of life membership number (LM ..... ) and date of registration to the applicant.
  - l. The application for LM enrollment should be duly signed and forwarded by the General Secretary or Treasurer of Local State Chapter with the certificate that 25% of the amount is retained for the activities of local chapter
  - m. Life Membership certificate should have the concealed seal of the society with the signature of General Secretary and President of ISSAR
  - n. In the event of loss of life membership certificate by the LM, a duplicate certificate may be issued with the approval of President of ISSAR by the Treasurer (ISSAR)
  - o. The Treasurer, General Secretary of ISSAR and Editor of IJAR shall keep a list of life members of the society and update it as and when new members are enrolled
  - p. The Treasurer or General Secretary or Editor of IJAR should provide the list of life members to the Organizing Secretary of ISSAR symposium with the permission of President of ISSAR

**f. General body**

- a. The general body shall be the supreme body of the society and shall consist of all life members of the society
- b. The society shall have local state chapters of the country. Each state of the country shall have only one local chapter
- c. Local state chapter may have State Executive Committee which consist of President, Vice-President (one), General Secretary (one), Joint Secretary (one), Treasurer (one) and 5 executive committee members
- d. The society shall have as many as life members from all the parts of the country and also from foreign countries
- e. The society shall have at least one general body meeting during the Annual Convention/Symposium
- f. Any decision regarding the society activity which is taken in the general body meeting is the final decision and no more clarification is required further
- g. The general body has to approve the place of Annual convention/symposium decided by the Central Executive Committee
- h. Every life member shall know that general body meeting will be undertaken during the convention and it is his/ her sole responsibility to attend the general body meeting.
- i. Only life members of the ISSAR will be allowed to attend the general body meeting.
- j. Any life member of the society shall have the right to express his/her views in the general body meeting for the betterment of the ISSAR. The President and General Secretary of ISSAR should ensure the proper decorum, respect, dignity and integrity of ISSAR during general body meeting.
- k. General body is empowered to make policy decisions, amend bylaws, rules and regulations from time to time in the event of necessity and those amended rules shall be added in the present constitution.

**g. Local state chapters**

- a. As mentioned earlier each state of the country shall create a State Executive Committee (SEC) of ISSAR with President, Vice-President (one), General

Secretary (one), Joint Secretary (one), Treasurer (one) and 5 executive committee members

- b. To create a local chapter, the proposal from life member of the state chapter should be sent to the General Secretary of ISSAR and placed before the general body for approval
- c. The tenure of the local SEC is 3 years
- d. Upon electing the office bearers (members) of the local chapter, intimation should be given to the General Secretary and President of ISSAR
- e. The purpose of creating local shall be
  - i) To enroll more life membership
  - ii) To conduct ISSAR activities such as symposium, seminar, workshop, training, exhibition etc.,
  - iii) To motivate undergraduate students to select the field of animal reproduction for their higher studies
  - iv) To help the rural farmers through conduct of infertility camps, awareness programme etc.,
  - v) To conduct other reproduction related activities as and when required
- f. It is the responsibility of the President and General Secretary of local chapter to organize the above activities regularly according to their convenience
- g. It is the sole responsibility of the local state chapter to intimate main chapter about the various activities conducted during each year one month before the start of symposium
- h. The General Secretary of CEC, ISSAR will present the activities of various chapters in the general body meeting of ISSAR during convention
- i. The accounts of local chapter should be maintained by the Treasurer of local state chapter and it should be audited locally
- j. The audit statement should be sent to the General Secretary of CEC one month before the start of the symposium every year
- k. The audited copy shall be approved by the CEC

- I. Those states without local state chapter will come under the CEC for ISSAR related activities

#### **h. Central Executive Committee (CEC)**

The central executive committee shall be the sole executive authority of the society working under the directions of the general body and shall be constituted of

- i) President – One
- ii) Vice-President – Two
- iii) General Secretary – One
- iv) Joint Secretary – One
- v) Treasurer
- vi) Editor
- vii) EC members

1. The President, Vice-President, General Secretary, Joint Secretary and Treasurer will be selected by election during general body meeting of ISSAR during annual convention. But the editor of IJAR will be nominated by the general body by consensus from among the members. The General Secretary/President of each state local chapter will be the Executive Committee member (EC) of CEC. The tenure of CEC will be three years.
2. The general body at the time of annual convention will decide the Returning Officer from one among the seniors of the general body by the request of the President of ISSAR who is going to complete his tenure.
3. The Returning Officer will select 3 Assistant Returning Officers from general body to assist him to conduct the election.
4. In the event of only one applicant for a post, he/she shall be selected unanimously for the post.
5. In the event of no application for a post, the general body will propose a teacher/scientist for the post.
6. If more candidates apply for a particular post, ballot system will be executed by the Returning Officer to select the Office bearers of CEC.



7. The Returning Officer shall invite application from the life members of the society by open announcement during annual convention through audio system and written notice of election announcement may be displayed in various places of annual convention.
8. Each candidate may be proposed by another one life member and seconded by one life member.
9. The application for the election is detailed below

Election of office bearers of CEC of ISSAR – Application form

1.	Name of the candidate	:	
2.	Designation	:	
3.	ISSAR life membership number	:	
4.	Name of the post applied for	:	
5.	Proposed by (Name and Designation of ISSAR LM)	:	
6.	ISSAR Life membership number of the proposer	:	
7.	Signature of the proposer		
7.	Seconded by (Name and Designation of ISSAR LM)	:	
8.	ISSAR Life membership number of the seconded member	:	
9.	Signature of the seconded member		
			Signature of the Candidate

10. In the election, the decision of the Returning Officer is the final. He/she shall announce the list of office bearers of CEC to the general body and selection letter to the individual.
11. If there is no contestant for any post, the previous CEC shall continue for another three years subject to the approval by the general body.

## **Responsibilities of CEC**

### ***A) President***

- a. The president shall preside over the meetings of the society such as general body and CEC etc.,
- b. He/she will guide and supervise the working of the society for the welfare of education, research and extension in the field of animal reproduction.
- c. The president shall approve the expenditure and he/she shall give sanction of each bill to be passed by the Treasurer of ISSAR
- d. The president is the sole authority of the society for its credit, growth and expansion
- e. The President shall give the fellowship award, life time achievement award and other ISSAR awards of the society in the inaugural and valedictory function of ISSAR
- f. The President shall form different committees with Chairman and 3 members among the life members of the society to select candidate for each award every year
- g. In the absence of President's signature any certificate and citations of ISSAR is invalid
- h. In the absence of President, anyone of the Vice-president shall sign in the ISSAR certificates
- i. In any controversies during convention/symposium or in any matter of the society the decision of the CEC is final subject to approval by the general body.
- j. In the absence of President of ISSAR, anyone of the Vice-President, shall executive the role of President (ISSAR)

### ***B) Vice-President***

- a. In the absence of the President, Vice-President shall preside over the general body, central executive committee meetings etc.,
- b. In the absence of President, Vice-President shall have all the powers of President (ISSAR)

**C) General secretary**

- a. The General Secretary shall record, review and report the activities and achievements of the Society in the general body meeting
- b. In the absence of President and Vice- President of ISSAR General Secretary will preside over the general body meeting, Central Executive Committee meeting etc.,
- c. The General Secretary is responsible for preparation of citations, certificates and medals of ISSAR and all intimations regarding awards and medals.
- d. In the certificate of ISSAR symposium/convention, the signature of the General Secretary is necessary
- e. The General Secretary is the respondent to contest any legal issue on behalf of the society
- f. The General Secretary shall co-ordinate the activities of all local state chapters of the country
- g. The General Secretary should have the list of life members and all the reports of the society
- h. The General Secretary shall communicate all the matters of ISSAR to life members with the approval of President ISSAR
- i. All the communications from life members (other than life member registration form and research and clinical articles) will be received and responded by the General Secretary ISSAR.
- j. The General Secretary shall receive any queries from life members and be responsible to dispel them issue based.

**D) Joint secretary**

- a. The Joint Secretary will assist the General Secretary in all his/her duties and shall have all the powers and responsibilities of General Secretary in his/her absence
- b. The Joint Secretary shall look after various scientific issues and controversies of animal reproduction if any and prepare the report and place before the general body for decision

**E) Treasurer**

- a. Treasurer shall be responsible for all the receipts and expenditure of funds of ISSAR society. Receipt to be issued by the treasurer for any payment received on behalf of the society
- b. He/she should obtain sanction from the President of ISSAR through General Secretary of ISSAR for paying the bill if the amount exceeds more than Rs.1000/-
- c. Treasurer should submit the annual audited financial report in the general body meeting for approval
- d. The bank account shall be operated by the Treasurer, ISSAR
- e. Treasurer shall maintain the receipt book and expenditure register for accounts

**F) Editor**

- a. The Chief Editor of the Indian Journal of Animal Reproduction (IJAR) shall maintain the separate bank accounts and be responsible for receipt and expenditure.
- b. The audited statement of the account should be presented in the general body meeting for approval
- c. He/she will take steps to improve the quality of the journal and to increase the NAAS rating/impact factor
- d. Any issue/problems of the journal, the Central Executive Committee with the approval of General body will take the final decision
- e. The journal may be published biannually
- f. Minimum of 25 copies of each issue of the journal may be printed and kept for record purpose
- g. Journal should be available online and accessible to all the scientist/life members.
- h. The Editorial Board consists of Chief Editor, Six Associate Editors, Advisory committee and Editorial committee
- i. The members of Advisory committee editorial committee can be decided by CEC and approved by GB from time to time.

- j. In the absence of the Chief Editor, any one of the Associate Editor will execute the role of the Chief Editor (IJAR)
- k. Instructions to authors may be printed in each issue of the journal
- l. The processing fee for each article may be fixed as Rs. 100/per article and publication charge Rs.500/- per article and any change in the fee may be proposed by the editor for approval of the general body.
- m. The publication charge for each article may be proposed by the Editor according to the printing cost/ website charge/ color figures etc.,
- n. Corresponding author of the article must be a life member of ISSAR or else he/she should enroll him/her as a life/annual member of ISSAR to get the acceptance of the article for publication
- o. If the co-authors are not life member, they should also subscribe for life membership.
- p. The Chief Editor IJAR is empowered to communicate with the authors regarding acknowledgement, acceptance, collection of fees etc., for the articles
- q. IJAR will have review articles, research articles, clinical articles and short communication.
- r. The Chief Editor shall ensure the presence of emblem of ISSAR in each issue of the journal and timely publication during July and December of every year.
- s. The Chief Editor may invite advertisement in the pages of IJAR and rate for color pages/black and white pages etc., may be fixed by the Editor and editorial board and approval may be obtained from CEC.
- t. Chief Editor, IJAR shall publish the date and details of ensuing ISSAR Annual Convention and Symposium in the IJAR. He should also publish the details of fellowship and awards.
- u. Hard copies may be sent to the Institution who subscribes the journal and the annual subscription fee is fixed as Rs. 5000/ten years or Rs. 1000/Year and can be revised as needed with the approval of the General body.

- v. Article to be published with full expanded name of the authors below the title.  
It has been accepted to publish how to cite the papers at the end of each article to avoid any confusion between abbreviated and full names.

***i. Annual convention/Symposium***

- a. The conduct of national/international symposium every year is mandate for the society
- b. The proposal received from various state chapter will be placed in the general body meeting
- c. The general body will approve the place of annual convention/symposium to be conducted in the subsequent year
- d. The acceptance letter from the Dean/Director/ Vice-Chancellor of the institute to host the annual convention/symposium is mandatory for approval.
- e. The general body shall give the authorization to the CEC to decide the place of future symposium in the absence of any proposal during general body meeting.

**9.a. Guidelines for the Conduct of ISSAR Convention and Symposium**

- 1. Date of the symposium may be fixed during November – December every year and postponement to the next year should be avoided under normal circumstances.
- 2. The organizing secretary of the ISSAR symposium should release the first announcement on May month last week or June first week
- 3. The final and second announcement should be at the end of September month.
- 4. Organizing Secretary shall intimate the details and date of Annual convention and symposium to the Editor, IJAR for publication in the journal page.
- 5. The scientific sessions may be fixed as follows
  - I. Infertility in female farm animals
  - II. Andrology, semenology and AI
  - III. Pre, peri and postpartum complications
  - IV. Reproductive biotechnology
  - V. Equine, Pet and wild animal reproduction
  - VI. Region specific topic including education in animal reproduction\*

VII. Clinical case presentation

VIII. Dr.S.N.Luktuke extempore presentation

**Note: The topic of the session may be changed without changing the specificity by the Organizing Secretary**

**The scientific sessions may be conducted tentatively as follows.**

First day	9 am – 11 am	Registration & inaugural function
		Tea break
	11.30am – 12.30 pm	Dr. C.R.Sane oration lecture
	12.30 pm – 1.30 pm	Lunch
	1.30 pm – 5 pm	Session I and II
Second day	9 am – 1 pm	Session III and IV
	1 pm – 2 pm	Lunch
	2 pm – 5 pm	Session V and VI
Third day	9 am – 11.00 am	Clinical case presentation session VII
	11.am– 1 pm	Dr.S.N.Luktuke extempore presentation
	1 pm – 2 pm	Lunch
	2.30 pm	valedictory

**Note: The above mentioned programme may be changed if necessary with approval of President (ISSAR)**

6. All the seven sessions from I to VII should have poster sessions separately and it will be conducted simultaneously with oral presentation. The poster size should be uniform and the size is 4 feet X 3 feet.
7. Each session from I to VII may have maximum of one or two lead papers from expert in the concerned field.
8. Organizing secretary of the symposium is responsible for identifying the lead speakers and get their concurrence in advance.
9. Each lead paper presenter may be allowed for 30 to 45 minutes and it should be intimated to the presenter well in advance.

10. Each session will have one Best Young Scientist award (Age below 35 years) which carries a cash award of Rs.2000/and a certificate and one Best Research Paper presentation award (Irrespective of age). The presenting author must be a first author.
11. Similarly, each poster session will have one best young scientist award (Age below 35 years) which carries a cash award of Rs.2000/and a certificate and one Best Poster Presentation award (Irrespective of age). The presenting author must be a first author.
12. The certificate and awards for all the session except Dr. S.N.Luktuke award should be prepared by the Organizing Secretary to be awarded during Valedictory function.
13. **Dr.S.N.Luktuke Extempore Presentation Award:** The young scientist below 35 years will be allowed to participate. All the participants should be kept away from the presentation place. The different topics may be prepared and each participant is allowed to take the topic by a lot system 3-5 minutes prior to presentation. Each presenter will be allowed 4-5 minutes time. The participant should be provided with black board and chalk or white board and color marker pen. The award will be presented to the young scientist only once in his life time
14. The model certificate for the Best Young Scientist Award for Research paper/ Poster presentation is given below.

### INDIAN SOCIETY FOR THE STUDY OF ANIMAL REPRODUCTION (ISSAR)

#### BEST YOUNG SCIENTIST AWARD – YEAR

This is to certify that Dr. \_\_\_\_\_ has been awarded with Best Young Scientist Award- (Year) for the RESEARCH PAPER or POSTER PRESENTATION entitled \_\_\_\_\_ co-authored by \_\_\_\_\_ which was presented in the scientific session on \_\_\_\_\_ in \_\_\_\_\_ Annual convention and National/International Symposium on



\_\_\_\_\_ organized by Department of Veterinary  
Gynaecology and Obstetrics, at \_\_\_\_\_ from  
\_\_\_\_\_ to \_\_\_\_\_.

Signature of  
Organizing Secretary

Signature of  
General Secretary (ISSAR)

Signature of  
President (ISSAR)

15. The model for best research paper/ poster presentation award (Irrespective of age)

**INDIAN SOCIETY FOR THE STUDY OF ANIMAL REPRODUCTION (ISSAR)**

**BEST RESEARCH PAPER AWARD – YEAR**

This is to certify that Dr. \_\_\_\_\_ and co-authors  
\_\_\_\_\_ have been awarded with BEST RESEARCH PAPER  
PRESENTATION AWARD / BEST POSTER PRESENTATION AWARD for the research paper  
entitled ----- which was presented  
in the scientific session on \_\_\_\_\_ in  
\_\_\_\_\_ convention and National/ International  
Symposium on \_\_\_\_\_ organized by the Department  
of Veterinary Gynaecology and Obstetrics, at \_\_\_\_\_ from  
\_\_\_\_\_ to \_\_\_\_\_.

Signature of  
Organizing Secretary

Signature of  
General Secretary (ISSAR)

Signature of  
President (ISSAR)

16. The model for participation certificate

**INDIAN SOCIETY FOR THE STUDY OF ANIMAL REPRODUCTION (ISSAR)**

**CERTIFICATE OF PARTICIPATION**

This is to certify that Dr. \_\_\_\_\_ has participated and  
presented the Lead paper/ Research paper/Poster in the XXXV Annual convention and  
national/ International symposium on **"TOPIC OF THE SYMPOSIUM"** organized by

Department of Veterinary Gynaecology and Obstetrics, at----- from  
\_\_\_\_\_ to \_\_\_\_\_

Signature of  
Organizing Secretary

Signature of  
General Secretary (ISSAR)

Signature of  
President (ISSAR)

17. The model certificate for Dr.S.N.Luktuke Best Young Scientist Extempore  
Presentation Award

**INDIAN SOCIETY FOR THE STUDY OF ANIMAL REPRODUCTION (ISSAR)**  
**Dr.S.N.LUKTUKU BEST YOUNG SCIENTIST EXTEMPORE PRESENTATION AWARD**  
**– YEAR**

This is to certify that Dr. \_\_\_\_\_ has been awarded with  
**Dr.S.N.LUKTUKU BEST YOUNG SCIENTIST EXTEMPORE PRESENTATION AWARD –**  
in \_\_\_\_\_ Annual convention and National/International  
Symposium on \_\_\_\_\_ organized by Department of  
Veterinary Gynaecology and Obstetrics, at \_\_\_\_\_ from  
\_\_\_\_\_ to \_\_\_\_\_.

Signature of  
Organizing Secretary

Signature of  
General Secretary (ISSAR)

Signature of  
President (ISSAR)

18. The retired life members are exempted from paying registration fees.
19. The symposium may be national or international
20. The organizing secretary should ensure good accommodation, transport, food  
and refreshment during the symposium for all the delegates without causing  
any inconvenience.
21. Each scientific session shall have Chairman, Co-Chairman and Rapporteur. This  
committee will select Best Young Scientist Award and Best Research Paper  
Presentation for the concerned session.

22. Each poster session shall have Chairman, Co-Chairman and Rapporteur. This committee will select Best Young Scientist Award for Poster and Best Poster Paper Presentation for the concerned session
23. The new basic/applied topic in Animal reproduction may be chosen by the Organizing Secretary and experts in the concerned field may be fixed for Dr.C.R.Sane oration lecture
24. The symposium after registration of delegates should start with Dr.C.R.Sane Oration Lecture. The Chairman, Co-Chairman and Rapporteur for this session shall be President (ISSAR), General Secretary (ISSAR) and Editor (IJAR). In the absence of any of these members, Organizing Secretary shall fix the other members of Central Executive Committee for conducting this session.

## **ISSAR Awards**

The following awards will be awarded during the inaugural function of ISSAR symposium

### **1. ISSAR Life Time Achievement Award**

- a. The award shall be given to a **retired LM of ISSAR** for his significant achievements and contributions to ISSAR and in the field of animal reproduction.
- b. The Central Executive Committee shall discuss a panel of names and decide the name of one awardee.
- c. The travel expenses of the awardee (AC-II or actual, whichever is less) shall be borne by the ISSAR (Separate from the ISSAR Travel Grant for retired LMs).
- d. The awardee shall be honored with a shawl and citation scroll at Inaugural function of the Annual Convention.

### **2. ISSAR Fellowship Award**

- a. Application for ISSAR fellowship can be submitted by the life member through the State Chapter (Chapter Secretary or President) or Central Executive

Members only. A chapter can forward with recommendation only one application with specific recommendation per year and a Central Executive Committee member can forward only one application during his/her tenure in office.

- b. Applicant must be a Life member of society for at least 10 years, with national recognition for outstanding contribution in the field of Animal Reproduction through research, teaching, extension, administration, practice and record of active participation in activities of ISSAR.
- c. Soft copy of the filled in application in the prescribed proforma with recommendation of State chapter President or General Secretary or CEC member should reach the General Secretary, ISSAR before every year.
- d. Awardees get certificate, medal along with citation scroll in the inaugural function of the Annual Convention.
- e. Application form is given below
- f. Every year a maximum of three fellowship awards will be given
- g. In the event of selection for the fellowship the awardee should attend the Symposium/convention in person to receive the award.
- h. Please send to the soft copy of the applications to the General Secretary ISSAR

#### **APPLICATION FOR ISSAR FELLOWSHIP AWARD - 2024**

##### **Eligibility:**

- ❖ Applicant must be a Life member of society for at least 10 years
- ❖ LM should be from Gynaecology and Obstetrics subject
- ❖ Should have attended minimum 5 ISSAR symposium
- ❖ Should have published at least 2 articles in IJAR in last 5 years
- ❖ All evidence/ certificates should be attached

<b>S.No.</b>	<b>Categories</b>
<b>1.</b>	Name and designation of the applicant (Passport size photo need to be attached)
	ISSAR Life Membership number*
	Address for correspondence
	Contact details

	Contact No: WhatsApp No: E. Mail ID:
2.	Academic qualification (MVSc & PhD)
3.	Length of service/ experience
4.	Research students guided (MVSc & PhD)
5.	Research papers including clinical articles other than IJAR
6.	Publications in IJAR
7.	Attending ISSAR symposium (Participation certificate in every year should be attached)
8.	Research projects operated as PI or Co-PI
9.	Books/Book chapters/Manual as a first author or co-author
10.	Awards and medals obtained other than ISSAR events
11.	Awards and medals obtained in ISSAR events
12.	Contribution to ISSAR ( State/ Central Executive in years with evidence)
13.	Symposium/Seminar/Workshop/ Convention organized other than ISSAR
14.	ISSAR symposium organized
15.	Training conducted to farmers, scientists, field veterinarians including winter school, summer school, women unemployed, youth paravets etc.,
16.	Membership in professional bodies
17.	Conduct of infertility camps/Mass conduct programmes / Guest lectures /State level ISSAR conference
18.	Any other assignments National/International/others
	Signature

## PROFORMA FOR EVALUATION OF ISSAR FELLOWSHIP AWARD

### Eligibility

- LM should be from Gynaecology and Obstetrics subject only
- Should have attended minimum 5 ISSAR symposium
- Should have published at least 2 articles in IJAR in last 5 yrs
- All evidence / certificates should be attached, otherwise marks will not be given.

S.No.	Categories	Marks		Max marks
1.	Academic qualification	M.V.Sc	2	5
		Ph.D	3	
2.	Length of service/ experience	10 – 20 years	5	10
		more than 20 years	10	
3.	Research students guided	M.V.Sc	For each student as guide- 1 mark As co-guide/ member – 0.5 marks	10
		Ph.D	For each student as guide- 2 mark As co-guide/ member – 1 marks	
4.	Research including clinical articles other than IJAR	upto 10	2	5
		11-20	5	
		20-30	7	
		30 and above	10	
5.	Publications in IJAR	Research article 2 marks	10	10
		Clinical article 1 mark		
6.	Attending ISSAR symposium	Each symposium 1 mark		10
7.	Research projects operated as PI or Co-PI	upto 20 lakhs	1	5
		20-40 lakhs	2	
		40-60 lakhs	3	
		60-80 lakhs	4	
		above 80 lakhs	5	
8.	Books/Book chapters/Manual as a first author or co-author	Book	each 2 marks	5
		Book chapter	each 1 mark	
		Manual	each 0.5 mark	
9.	Awards and medals obtained other than ISSAR conference	Each award 1 mark		5

10.	Awards and medals obtained in ISSAR	Each award 1 mark		5
11.	Contribution to ISSAR	State executive	2 marks /year	5
		Central executive	2.5 mark/year	
12.	Symposium/Seminar/Workshop/ Convention organized other than ISSAR	National	1 marks /event	5
		International	2.5 mark/event	
13.	ISSAR Symposium organized	International organizing secretary 5 International Co-organizing secretary 2  National 3 marks as organizing secretary National Co-Organizing Secretary 1 marks		5
14.	Training conducted to farmers, scientists, field veterinarians including winter school, summer school, women unemployed, youth paravets etc.,	Each training 1 mark		5
15.	Membership in professional body	Each 1 mark		2
16.	Conduct of infertility camps / Mass conduct programmes / Guest lectures / State level ISSAR conference	Each activity 1 mark		5
17.	Any other assignments National/International/others	Each activity 1 mark		3
Total marks				100

One Chairman and three members proposed by general Secretary ISSAR and approved by President (ISSAR) will evaluate the application and send the marks of each applicant in a tabular form to the General Secretary, ISSAR to finalize the awardee. The CEC (ISSAR) shall approve the result and General Secretary shall intimate awardees officially for the receipt of award in the annual convention. Maximum three life members will be awarded with ISSAR fellowship award every year.

### **3. ISSAR Travel Grant Award for Retired Life Members**

- a. The ISSAR Travel Grant will be provided upto six life members of the society who are actively associated with the activities of the society during the past for participation in National Convention and Symposium
- b. A member shall not be eligible for the award in the subsequent year
- c. Interested life members may contact The President/ General Secretary at least four months before the symposium
- d. The award shall be restricted to Rs. 5000/- per member or actual fare whichever is less and permissible for travel by AC –II train/AC bus.

### **4. ISSAR Best State Chapter Award**

- a. The best chapter award will be given to a chapter based on its performance during the period between two successive conventions.
- b. The award will be in the form of trophy and a certificate of merit.
- c. Soft copy of the application from the President or General Secretary of local state chapter with the details of activities conducted for ISSAR and the field of animal reproduction should reach the General Secretary, ISSAR before 31<sup>st</sup> May, every year.
- d. The CEC shall evaluate the application and decide the best chapter



- e. Only one award will be given every year
- f. Please send to the soft copy of the applications to the General Secretary ISSAR

#### 5. Prof. Nils Lagerlof Memorial Award

- a. The award is for the best scientific paper published in the Indian/foreign Journal during the preceding year of award by Life Member of the ISSAR from work conducted in India
- b. First author gets the medal and certificate while co-authors get certificates only
- c. Only Life members of the society shall be given the award/ certificates
- d. All the authors should become life member to receive the award.
- e. Soft copy of completed application should reach the General secretary by 31<sup>st</sup> May, every year along with the Life membership certificates of all co-authors
- f. An article can be considered only for one award of the society
- g. Soft copy of the article and all evidences should be sent along with the application.
- h. In the event of selection for the award, all the authors should register and attend the Symposium/convention in person to receive the award.
- i. Application form is given below.
- j. Please send to the soft copy of the applications to the General Secretary ISSAR

#### Application for Prof. NILS LAGERLOF AWARD

S.No.	Categories
1	Name of the applicant
2	Designation
3	Qualification
4	Major field of specialization
5	Date of entry into service
6	Title of the research paper
7	Rating of the journal in which paper has been published
8	Year of publication

9	Practical utility/Field application of the paper
10	Future scope for research
11	Previous publications in IJAR
12	Previous participation in ISSAR annual convention

**Signature**

**PROFORMA FOR EVALUATION OF THE AWARD for Prof. NILS LAGERLOF AWARD**

S.No.	Categories	Marks
1	Title of the research paper*	5
2	Rating of the journal in which paper has been published	13
3	Originally/ Hypothesis made/ Research gap	5
4	Methodology	5
5	Analysis of the results	6
6	Discussion ability	6
7	Conclusion	10
8	Practical utility/ Field application	10
9	Future scope for further research	5
10	Abstract	5
11	Illustration, graphical, figures etc.,	5
12	Up to date references	5
13	Publication in IJAR (1/article)*	10
14	Participation in ISSAR annual convention (1/forum)*	10
	Total	100
<b>* Full length Article /Evidence to be attached</b>		

One Chairman and three members proposed by General Secretary ISSAR and approved by President (ISSAR) will evaluate the application and send the marks of each applicant in a tabular form to the General Secretary, ISSAR to finalize the awardee. The CEC (ISSAR) shall approve the result and General Secretary shall intimate awardees officially for the receipt of award in the annual convention. Maximum three life members will be awarded with ISSAR fellowship award every year.

#### **6. Dr.G.B.Singh Memorial Award**

- a. The award is annual and is for the best scientific article published by a life member of ISSAR below 35 years of age in a foreign or Indian Journal.
- b. Only the first author should be below 35 years of age and he is awarded a medal and a certificate. Co-authors will be given certificates.
- c. Only Life members of the society shall be given the award/ certificates
- d. All the authors should become life member to receive the award.
- e. Soft copy of completed application should reach the General secretary by 31st May, every year along with the Life membership certificates of all co-authors
- f. Soft copy of the article and all evidences should be sent along with the application.
- g. In the event of selection for the award, all the authors should register and attend the Symposium/convention in person to receive the award.
- h. Application form is given below.
- i. Please send to the soft copy of the applications to the General Secretary ISSAR

#### **Application for Dr. G.B. SINGH MEMORIAL AWARD**

<b>Sl. No</b>	<b>Categories</b>
1	Name of the applicant
2	Designation
3	Qualification
4	Major field of specialization

5	Date of entry into service
6	Age (proof may be enclosed)
7	Title of the research paper
8	Rating of the journal in which paper has been published
9	Year of publication
10	Practical utility/Field application of the paper
11	Future scope for research
12	Previous publications in IJAR
13	Previous participation in ISSAR annual convention

**Signature**

**PROFORMA FOR EVALUATION OF THE AWARD for Dr. G.B. SINGH MEMORIAL AWARD**

<b>S.No.</b>	<b>Categories</b>	<b>Marks</b>
1	Title of the research paper*	5
2	Rating of the journal in which paper has been published	13
3	Originally/ Hypothesis made/ Research gap	5
4	Methodology	5
5	Analysis of the results	6
6	Discussion ability	6
7	Conclusion	10
8	Practical utility/ Field application	10
9	Future scope for further research	5
10	Abstract	5
11	Illustration, graphical, figures etc.,	5
12	Up to date references	5
13	Publication in IJAR (1/article)*	10

14	Participation in ISSAR annual convention (1/forum)*	10
	Total	100
<b>* Full length Article /Evidence to be attached</b>		

One Chairman and three members proposed by general Secretary ISSAR and approved by President (ISSAR) will evaluate the application and send the marks of each applicant in a tabular form to the General Secretary, ISSAR to finalize the awardee. The CEC (ISSAR) shall approve the result and General Secretary shall intimate awardees officially for the receipt of award in the annual convention. Maximum three life members will be awarded with ISSAR fellowship award every year.

#### **7. Dr.A.S.Kaikini Award**

- The award is given for the Lifetime achievement in Andrology by a Life member of ISSAR.
- The applicant should be above 50 years of age.
- The applicant should submit soft copy of Bio-data and best five papers in Andrology with all supporting document as proof of his/her contribution in Andrology to the General Secretary before 31st May, every year.
- The award is given once in three years and consists of a medal and a certificate.
- Only Life members of the society shall be given the award/ certificates
- In the event of selection for the award, the awardee should register and attend the Symposium/ convention in person to receive the award.
- Application form is given below.
- Please send to the soft copy of the applications to the General Secretary ISSAR

#### **Application of Dr. A.S. KAIKINI AWARD**

Sl. No.	Categories
1	Name of the applicant
2	Designation

3	Qualification
4	Major field of specialization
5	Date of entry into service
6	Age (proof may be enclosed)
7	Title of the research papers, Journal, Year of publications and NAAS rating
8	Bio-data of the Applicant with evidence
9	Contribution to the field of Andrology

Signature

#### PROFORMA FOR EVALUATION OF THE AWARD for Dr. A.S. KAIKINI AWARD

S.No.	Categories	Marks
1	Title of the research paper*	5
2	Rating of the journal in which paper has been published	13
3	Originally/ Hypothesis made/ Research gap	5
4	Methodology	5
5	Analysis of the results	6
6	Discussion ability	6
7	Conclusion	10
8	Practical utility/ Field application	10
9	Future scope for further research	5
10	Abstract	5
11	Illustration, graphical, figures etc.,	5
12	Up to date references	5

13	Publication in IJAR (1/article)*	10
14	Participation in ISSAR annual convention (1/forum)*	10
	Total	100
<b>* Full length Article /Evidence to be attached</b>		

One Chairman and three members proposed by general Secretary ISSAR and approved by President (ISSAR) will evaluate the application and send the marks of each applicant in a tabular form to the General Secretary, ISSAR to finalize the awardee. The CEC (ISSAR) shall approve the result and General Secretary shall intimate awardees officially for the receipt of award in the annual convention. Maximum three life members will be awarded with ISSAR fellowship award every year.

#### **8. ISSAR Best Field Veterinarian Award**

- a. The award is for a field veterinarian who is a life member of ISSAR, not working in a research/educational institute, for the best presentation of a paper in a technical session during the Annual convention and Symposium of the ISSAR.
- b. The presented work must be conducted outside a research/ educational institute and should not form part of a degree/research project or of a project with substantial collaborative input from a research/ educational institute.
- c. Only one paper per candidate shall be considered.
- d. The award shall consist of a medal and a certificate which will be presented during the valedictory function of ISSAR convention.
- e. The General Secretary, ISSAR shall prepare the certificate and medal for the same before valedictory function.

#### **9. Dr.N.C.Sharma Award**

- a. The award is for the best paper published in the Indian Journal of Animal Reproduction during the year proceeding the year of award.

- b. Only Life members of the society shall be given the award/ certificates
- c. All the authors should become life member to receive the award.
- d. Soft copy of completed application should reach the General secretary by 31st May, every year along with the Life membership certificates of all co-authors
- e. Soft copy of the article and all evidences should be sent along with the application.
- f. In the event of selection for the award, all authors should register and attend the Annual convention/Symposium in person to receive the award.
- g. Application form is given below.
- h. Please send to the soft copy of the applications to the General Secretary ISSAR

#### **Application for Dr. N.C. SHARMA AWARD**

<b>Sl. No</b>	<b>Categories</b>
1	Name of the applicant
2	Designation
3	Qualification
4	Major field of specialization
5	Date of entry into service
6	Age
7	Title of the research paper
8	Rating of the journal in which paper has been published
9	Year of publication
10	Practical utility/Field application of the paper
11	Future scope for research
12	Previous publications in IJAR
13	Previous participation in ISSAR annual convention

**Signature**



### PROFORMA FOR EVALUATION OF THE AWARD for Dr.N.C.SHARMA AWARD

S.No.	Categories	Marks
1	Title of the research paper*	5
2	Rating of the journal in which paper has been published	13
3	Originally/ Hypothesis made/ Research gap	5
4	Methodology	5
5	Analysis of the results	6
6	Discussion ability	6
7	Conclusion	10
8	Practical utility/ Field application	10
9	Future scope for further research	5
10	Abstract	5
11	Illustration, graphical, figures etc.,	5
12	Up to date references	5
13	Publication in IJAR (1/article)*	10
14	Participation in ISSAR annual convention (1/forum)*	10
	Total	100
<b>* Full length Article /Evidence to be attached</b>		

One Chairman and three members proposed by general Secretary ISSAR and approved by President (ISSAR) will evaluate the application and send the marks of each applicant in a tabular form to the General Secretary, ISSAR to finalize the awardee. The CEC (ISSAR) shall approve the result and General Secretary shall intimate awardees officially for the receipt of award in the annual convention. Maximum three life members will be awarded with ISSAR fellowship award every year.

#### 10. Dr.R.D.SHARMA MEMORIAL AWARD

- a. The award is for the best research or clinical paper in Obstetrics by a life member of ISSAR below 35 years of age.
- b. Only the first author should be below 35 years of age and he is awarded a medal and a certificate. Co-authors will be given certificates.
- c. Only Life members of the society shall be given the award/ certificates
- d. All the authors should become life member to receive the award.
- e. Soft copy of completed application should reach the General secretary by 31st May, every year along with the Life membership certificates of all co-authors
- f. Soft copy of the article and all evidences should be sent along with the application.
- g. In the event of selection for the award, all the authors should register and attend the Symposium / convention in person which is to receive the award.
- h. Application form is given below.
- i. Please send to the soft copy of the applications to the General secretary ISSAR

#### Application for Dr. R.D. SHARMA MEMORIAL AWARD

Sl. No	Categories
1	Name of the applicant
2	Designation
3	Qualification
4	Major field of specialization
5	Date of entry into service
6	Age (proof may be enclosed)
7	Title of the research paper
8	Rating of the journal in which paper has been published
9	Year of publication
10	Practical utility/Field application of the paper
11	Future scope for research

12	Previous publications in IJAR
13	Previous participation in ISSAR annual convention

**Signature**

**PROFORMA FOR EVALUATION OF THE AWARD Dr. R.D.SHARMA AWARD**

<b>S.No.</b>	<b>Categories</b>	<b>Marks</b>
1	Title of the research paper*	5
2	Rating of the journal in which paper has been published	13
3	Originally/ Hypothesis made/ Research gap	5
4	Methodology	5
5	Analysis of the results	6
6	Discussion ability	6
7	Conclusion	10
8	Practical utility/ Field application	10
9	Future scope for further research	5
10	Abstract	5
11	Illustration, graphical, figures etc.,	5
12	Up to date references	5
13	Publication in IJAR (1/article)*	10
14	Participation in ISSAR annual convention (1/forum)*	10
	<b>Total</b>	<b>100</b>
<b>* Full length Article /Evidence to be attached</b>		

One Chairman and three members proposed by general Secretary ISSAR and approved by President (ISSAR) will evaluate the application and send the marks of each applicant in a tabular form to the General Secretary, ISSAR to finalize the awardee. The CEC (ISSAR) shall approve the result and General Secretary shall intimate

awardees officially for the receipt of award in the annual convention. Maximum three life members will be awarded with ISSAR fellowship award every year.

#### **11. ISSAR Travel grant for PG students**

All Young Scientists who receive best research paper/ poster presentation award in each scientific session of ISSAR convention shall receive a travel grant of Rs. 2000 per scientist in the form of cash being the reimbursement of II class sleeper fare/ bus fare to and fro.

#### **12. General body and CEC meeting :**

- a. It shall be conducted during the time of annual convention
- b. In the event of necessity at any time of the year, General Secretary ISSAR with the approval of President ISSAR may arrange to conduct the general body meeting
- c. CEC meeting will be conducted on the previous day of Annual Convention and decisions taken in the CEC meeting shall be placed in general body meeting for approval.
- d. Mid convention CEC meeting should be conducted at any convenient place and the expenditure for the same shall be met from ISSAR funds.



**Signature**

**(General Secretary ISSAR)**

